For quick reference

BURNT TREE PRIMARY SCHOOL GOVERNING BODY

COMMITTEE STRUCTURE 2016/2017

COMMITTEES	Responsibilities include:
FINANCE/PERSONNEL Ms J Bitchenor Mr L Jassey Mr M Loan Mr A Qayyum Mr Sood Mrs Evans (Head) - *Advisory in some instances: staffing*	• Quorum of 3 • See Terms of Reference for delegated powers. • Head Teacher's spending/virement limit to be £5,000 ***Note – for matters that could result in a potential for Appeal, a quorum of members would be selected, to allow for due process if necessary.***
PUPIL PROGRESS, STANDARDS & CURRICULUM Ms J Bitchenor Mrs J Evans (Head) Ms A Braham Mrs H Kumar Mrs S Mann Mrs C Brown	• Quorum 3 • See Terms of Reference
APPEALS/COMPLAINTS/PUPIL DISCIPLINE This would be taken from the **whole Governing Body.** Consideration would be given to those with least/no prior knowledge/participation in an original decision/relevant incident(s) and preferably not staff/parents regarding pupil discipline. For Staffing Appeals the committee would need to be equal /greater in number than the original Panel. *Regard would **always** be given to DofI.*	• Quorum of 3 • See Terms of Reference for delegated powers
HEALTH & SAFETY **Named Governor Responsibility:** Mr Sood Mrs J Evans (Head) Mr Timbrell (Advisory – Site Manager)	• Mrs C Brown • See Terms of Reference for the remit covered
SELECTION PANEL **Ms Bitchenor** (Chair) *** Mr L Jassey Mr M Loan (Cop) Mr A Qayyum (Cop) Mrs S Reid-Simms (PAR) Mrs Evans (Head) – for appt of Deputy	• For the appointment of Head/Deputy Head ***Safer Recruitment trained***
PAY COMMITTEE ***(Annual meeting that will follow the PProg/Stands & Curric cmte in Sept)*** Ms Bitchenor Suki Mann Ms A Braham **Pay APPEAL committee** Lamin Jassey Sheila Reid-Simms Abdul Qayyum **Named reserve: Mr Loan**	• Quorum of 3 • See Terms of Reference