



# Burnt Tree Primary School

Head Teacher: Mrs. J Evans

Deputy Head Teacher: Mrs. J Bayliss

December 2016



Dear Parents and Carers,

Winter has arrived! I am sure that you have all noticed the sudden drop in temperature and the very frosty mornings! Mr Timbrell, the site manager, will be gritting the path and the parts of the playground that you all walk on in the morning whenever necessary. We will be talking to the children about walking around the playground rather than running in order to avoid slips and falls and would appreciate it if you could do this too. Thank you.

I would also like to say a great big thank you to those of you who have sent in prizes for the Christmas fayre; they will really help to make sure the children have a great time.

## Performances

We are looking forward to welcoming you to the performances put on by each Key stage of the school over the next two weeks. I would like to thank you in advance for your patience and understanding with regard to the number of tickets per family. We have issued two tickets per family for each performance so that we can meet fire safety rules; please note that any toddlers or babies will be included in these numbers. As you will know from the letter with the tickets on we are able to offer to supervise children who attend our school from Reception class upwards during the performance but you will need to let the office know that you require this service the day before the performance.

## Christmas Fayre

This will take place on Friday 9<sup>th</sup> December and is expected to be a fun afternoon for our children. I will send out a separate letter with more details.

## Art gallery and museum

We are pleased to welcome you to see a selection of the children's work in our very own gallery! Today we were able to show the Deputy Mayor of Sandwell around and she commented on the excellent work and the enthusiasm of the pupils when they were explaining what they had done. We hope that you will also enjoy it when you visit.

During December some of our children will be performing at the Merry Hill Centre choir competition; for pensioners at the Salvation Army Christmas meal and at Tesco. Also, on Friday 16<sup>th</sup> December Year 4, 5 and 6 will be walking to St Michael's Church in Tividale to sing some Christmas carols and to hear the story of the Nativity.

## Attendance

Can I politely remind all parents and carers that holiday cannot be authorised in term time. Consideration of leave of absence requests will be made in exceptional circumstances only. Our attendance to the end of today is 95.1%. We will be awarding certificates and prizes for good attendance on the following dates:  
Key Stage 2: Thursday 15<sup>th</sup> December 9am  
EYFS and Key stage 1: Friday 16<sup>th</sup> December 9am

## Reception 2017

If you would like any support to complete the application form to apply for a school place please make an appointment with Mrs Bayliss or Melissa. Applications have to be submitted by January 15<sup>th</sup> 2017.

## Breakfast Club

Can I politely remind all parents and carers that breakfast club starts at 8am and that children should not be left unsupervised before this time. The adult bringing the pupil to breakfast club should hand them over to staff in the hall at 8am. **Please do not leave your child(ren) in the office reception area.**

Finally, we have a growing collection of lost property. This will be disposed of on Wednesday 14<sup>th</sup> December so please check if your child has lost something.

Thank you for your continuing support. This term finishes on Friday 16<sup>th</sup> December and we look forward to seeing you in the New Year on Wednesday 4<sup>th</sup> January.

Kind regards

Mrs Evans